

CONTRACT

Between:

Galerie d'Art LSB

6750 av de l'Esplanade
Suite 350
Montreal, QC H2V 4M1

and

Name: _____ (Artist)

Address: _____

Tel: home: _____ cell: _____

email: _____

medium (media): _____

Exhibition site:

Building Lobby

For the period beginning:

Date: _____, 20__ **to** Date: _____, 20__

All lobby exhibition works will be installed and removed by the gallery owner according to the contract start and end dates indicated above. The gallery owner has the right to include or reject any or all of the artwork should it not comply with the basic criteria stated in the-----

Price: rental fee of 250\$ per exhibition up to maximum duration of three months, plus 20% commission on sales.

A 20% rental deposit is required at time of booking.

Balance of payment is due at time of installation of work.

Deposit: _____ date: _____ Rec'd _____ date:

Balance: _____ date due: _____ Rec'd _____ date:

Monies from sales of artwork to be collected by Galerie at time of sale.

20% of sales to be retained by Galerie.

Balance of sales to be paid to artist within ____ days.

Payment is to be made by cash or cheque payable to Galerie d'Art LSB.

Gallery Hours of operation:

Sunday and Monday: by appointment

Tuesday to Saturday: 11am -5pm

Contact person:

Lori Segall Burnett, owner

Email : lsbphotography@hotmail.com

Gallery: 514-439-8715

Cell: 514-826-8401

Driving instructions: click on link below for Google map

Gallery address:

[6750 Avenue de l'Esplanade](#) suite 350 Montreal, QC H2V 4M1

Metro: Parc - (Parc and Jean Talon)

Parking:

Free parking is available on either side of av. de l'Esplanade and on many of the neighbouring streets, except where otherwise indicated. Additional parking is available in the evenings in the lot across the street after regular business hours.

Exhibition space: (see attached floor plan)

The lobby is set on two separate levels connected by a staircase.

Three exhibition walls of varying height and width are available, as well as two smaller hanging areas to the immediate left and right of the elevator.

Each of the three main exhibition walls include:

- a hanging system including a metal track secured to the wall, 6 foot long moveable metal rods and/or 6-8 ft. long metal cables and adjustable metal clips.
- a suspended lighting system with adjustable focused lighting.

Café Guerrero, with a menu offering breakfast, lunch, snacks, and hot and cold beverages is located at the far end of the lobby. Business hours are from 8am to 3pm Monday to Friday.

Catering services are also available.

For more information about Cafe Guerrero, please contact Andrew at

[<cafe.guerrero.montreal@gmail.com>](mailto:cafe.guerrero.montreal@gmail.com)

Vernissage date(s) and times will be determined jointly between the artist(s) and the gallery owner and can be held any evening, Monday to Saturday, or Saturday/Sunday afternoon, or as otherwise agreed upon by owner. Particular details of the event are to be discussed and agreed upon by both parties.

Hanging and dismantling of exhibition works:

The artist is responsible for the preparation of all works for hanging, ie. matting, framing, lamination, etc, and must include wire or hooks securely affixed to the back, top or sides

of the mat, board, frame or canvas. Ladders and other installation tools, and labels/ etiquettes for each piece of work displayed will be provided by the gallery.

Insurance

The lobby premises are fully insured for liability and content. The building is open to the public from ____ am to ____ pm. A pass key is required to enter the building on weekends and after regular work hours. The building has an alarm system and security cameras.

Weekend and after hour access to the building is restricted to tenants and their clients o Any additional coverage (artwork, etc and/or personal liability) is the responsibility of the artist.

Cancellation policy

Notice of cancellation must be given no later than 30 days prior to commencement of contract date. In the event that the artist must cancel the contract, the deposit is not redeemable.

I agree to all conditions outlined above:

Signature of artist

Signature of Gallery owner

Signed at Montreal on _____
day/month/year